



**STATE OF ARIZONA
SCHOOL FACILITIES BOARD**

**Governor of Arizona
Janet Napolitano**

**Executive Director
William Bell**

PROJECT CLOSEOUT FORM

District:	
School:	
Project title:	
Project #:	
Architect/Engineer:	
General Contractor:	
Original Contract Amount:	
Final Completion Date:	
Final Contract Amount:	
OCIP Bid Deduct:	

The undersigned hereby accepts that the above project(s) has been completed in accordance with the Contract Documents. The items listed below are attached, if applicable.

Completed Contract Documents:

TAB 1: Application documents and Transmittal

TAB 2: Contractor Releases and Waivers

TAB 3: Owner Controller Insurance Program (OCIP) Release or other insurance release(s)

TAB 4: Certificates

TAB 5: Subcontractors' and Material Suppliers' Documents

TAB 6: Inspection Records, Evidence of Successful Testing, Permit(s)

TAB 7: Operation and Maintenance Manuals, Product Data, and Related Documents

TAB 8: Warranties/Guarantees

TAB 9: As-Builts

TAB 10: Punch Lists

Project Closeout Form – Page 2

Project Title:

Project Signature Page

General Contractor:

Architect/Engineer

Authorized Signature

Date

Authorized Signature

Date

Project Management Firm:

School Facilities Board:

Authorized Signature

Date

Authorized Signature

Date

The above listed project(s) is accepted in accordance with the closeout documents and is completed to the school district’s satisfaction. The school district has/will received/receive a complete set of contract documents as listed above:

School District Superintendent:

Authorized Signature

Date